# POSITION DESCRIPTION

# Assistant Secretary for Terrorist Financing, Department of the treasury

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| **OVERVIEW** | |
| Senate Committee | Banking, Housing and Urban Affairs |
| Agency Mission | The Department of the Treasury is the executive agency responsible for promoting economic prosperity and ensuring the financial security of the United States. |
| Position Overview | The assistant secretary of the treasury for terrorist financing develops and implements U.S. government strategies and policies to combat terrorist financing domestically and internationally and to safeguard the U.S. and international financial systems from national security threats, including terrorist financing, money laundering, kleptocracy, organized crime and proliferation finance.[[1]](#endnote-1) |
| Compensation | Level IV $155,500 (5 U.S.C. § 5315)[[2]](#endnote-2) |
| Position Reports to | Undersecretary for Terrorism and Financial Intelligence |
| **RESPONSIBILITIES** | |
| Management Scope | The Office of Terrorist Financing and Financial Crimes is one of four principal components in the Office of Terrorism and Financial Intelligence and has approximately 45 employees. The subordinate structure includes one deputy assistant secretary and two directors (strategic policy and global affairs).[[3]](#endnote-3) |
| Primary Responsibilities | * Helps formulate and coordinate counterterrorist financing and anti-money laundering policies and strategies for the department[[4]](#endnote-4) * Conducts outreach to law enforcement, the regulatory, policy, diplomatic and intelligence communities, the private sector, and foreign governments, to identify and address threats to the international financial system[[5]](#endnote-5) |
| Strategic Goals and Priorities | [Depends on the policy priorities of the administration] |
| **REQUIREMENTS AND COMPETENCIES** | |
| Requirements | * Master of Business Administration or equivalent, with focus on finance and international policy * 15-plus years of experience in financial intelligence, international finance and terrorism * Experience with analytic and investigative operations (highly preferred) * Track record of collaboration across networks and partnership with public- and private-sector organizations * In-depth knowledge of global terrorist organizations and their modes of operation and finance * Knowledge of, and experience with, law enforcement, intelligence and counterterrorism practices * Understanding of administrative/regulatory background, as well as familiarity with e-commerce systems * In-depth understanding of the law enforcement, judicial and intelligence communities’ roles and responsibilities * Understanding of international banking and finance * Experience testifying before Congress |
| Competencies | * Exceptional verbal and written communications skills, with ability to quickly craft messages on agency policy for media and public consumption * Ability to bring about strategic change, and establish and implement an organizational vision, in a continuously changing environment * Understanding of current local, national and international policies and trends that affect the organization and shape stakeholders’ views, and an awareness of the organization's impact on the external environment * Ability to meet organizational goals and customer expectations and make decisions that produce high-quality results, by applying technical knowledge, analyzing problems and calculating risks * Ability to manage human, financial and information resources strategically * Ability to build coalitions internally and with other federal agencies, as well as with state and local governments, nonprofits and private-sector organizations |
| **PAST APPOINTEES** | |
| Daniel Glaser (2011 to 2017): Treasury’s Deputy Assistant Secretary for Terrorist Financing and Financial Crimes; Head of the U.S. Delegation to the Financial Action Task Force; Director of the Treasury Department’s Executive Office of Terrorist Financing and Financial Crimes[[6]](#endnote-6) | |
| David S. Cohen (2009 to 2011): Partner at WilmerHale; Department of the Treasury Office of General Counsel[[7]](#endnote-7) | |
| Patrick M. O'Brien (2005 to 2006): Senior Read MoreCounsel in the Office of the Deputy Attorney General at the Department of Justice; Counsel to the Director at the Federal Bureau of Investigation; Principal Deputy Assistant Attorney General for Legislative Affairs at the Department of Justice[[8]](#endnote-8) | |

# Endnotes

This position description was created with the help of MITRE Corporation, a not-for-profit company that provides innovative, practical solutions for some of the nation's most critical challenges in defense and intelligence, aviation, civil systems, homeland security, the judiciary, health care and cybersecurity.

1. OPM [↑](#endnote-ref-1)
2. The Consolidated Appropriations Act, 2017 (Public Law 115-31, May 5, 2017), contains a provision that continues the freeze on the payable pay rates for certain senior political officials at 2013 levels during calendar year 2017. [↑](#endnote-ref-2)
3. OPM [↑](#endnote-ref-3)
4. https://www.uscc.gov/sites/default/files/Daniel%20L.%20Glaser\_Bio\_0.pdf [↑](#endnote-ref-4)
5. OPM [↑](#endnote-ref-5)
6. http://www.defenddemocracy.org/about-fdd/team-overview/glaser-daniel-l/ [↑](#endnote-ref-6)
7. https://www.cia.gov/about-cia/leadership/david-s-cohen.html [↑](#endnote-ref-7)
8. http://www.spoke.com/people/patrick-obrien [↑](#endnote-ref-8)